

Professional Management Certificates

TIMETABLE 2011–2012

403-220-2988 conted.ucalgary.ca



WINTER 2012

COURSE NAME	NUMBER	SEC	HRS	FEE	DATES	DAY AND TIME	LOCATION
Accounting Fundamentals	BMC 162	036	40	\$549	Jan 24 – Apr 24	T 6 – 9 pm	Main
		037	40	\$549	Feb 7 – May 8		Online
Avoiding Construction Disputes	BMC 220	010	40	\$625	Feb 24 – Mar 3	FS 8:30 am – 4:30 pm	Downtown
Brains, Beliefs and Behaviours in Business	BMC 146	014	15	\$399	Jan 24 – Feb 12	T 6 – 9 pm	Downtown
Business Management	BMC 205	156	40	\$549	Jan 23 – Apr 30	M 6 – 9 pm	Main
		157	40	\$549	Jan 24 – Apr 17	T 6 – 9 pm	Downtown
		158	40	\$549	Jan 24 – Apr 24		Online
		159	40	\$549	Feb 7 – May 8		Online
Business Plan Development	BMC 289	004	40	\$549	Feb 24 – Mar 24	FS 8:30 am – 4:30 pm	Downtown
Business Strategy	BMC 160	015	40	\$549	Feb 21 – Apr 26	TR 6 – 9 pm	Downtown, Blended
Career Strategies	BMC 155	008	30	\$449	Jan 23 – Apr 2	M 6 – 9 pm	Main
Conflict Management	BMC 212	052	20	\$399	Mar 6 – Apr 24		Online
		053	20	\$399	Jan 24 – Mar 6	T 6 – 9 pm	Main
Communicate to Influence and Persuade	BMC 241	003	20	\$399	Mar 12 – 16	MWF 8 am – 4:30 pm	Main
Compensation: Design and Practice	BMC 198	026	30	\$449	Feb 1 – Apr 4	W 6 – 9 pm	Downtown
Construction Contract Law and Documents	BMC 102	008	40	\$549	Jan 26 – Apr 26	R 6 – 9 pm	Downtown
Control Systems in Construction Projects	BMC 243	007	40	\$549	Jan 24 – Apr 17	T 6 – 9 pm	Downtown
Creativity Tools for the Workplace	BMC 269	009	15	\$399	Feb 9 – 10	RF 8:30 am – 4:30 pm	Downtown
Disability Management: An Integrative Approach	BMC 309	002	30	\$519	Jan 10 – Apr 10		Online
Economics for Business	BMC 171	022	40	\$549	Feb 7 – May 8		Online
Emotional Intelligence: The Leaders's Advantage	BMC 115	021	15	\$399	Mar 22 – Apr 19	R 6 – 9 pm	Main
Employee Benefits	BMC 230	022	30	\$449	Jan 24 – Apr 3		Online
Employee Relations: Building a Positive Workplace	BMC 175	010	20	\$399	Mar 19 – 21	MTW 8:30 am – 4:30 pm	Downtown
Employee Relations: Policy Design and Documentation	BMC 192	008	20	\$399	Feb 4 – Mar 3	S 8:30 am – 4:30 pm	Downtown
Entrepreneurship: Starting a Small Business	BMC 264	007	40	\$549	Jan 23 – Apr 30	M 6 – 9 pm	Downtown
Ergonomics	BMC 199	006	30	\$519	Jan 26 – Mar 29	R 6 – 9 pm	Downtown
Harassment Investigations	BMC 194	014	20	\$399	Jan 24 – Mar 13		Online
Health and Safety Management Systems: The Basics	BMC 104	015	30	\$519	Feb 7 – Apr 17		Online
Human Behavior in Organizations	BMC 172	138	40	\$549	Jan 24 – Apr 24		Online
		139	40	\$549	Jan 25 – Apr 18	W 6 – 9 pm	Downtown
		140	40	\$549	Feb 7 – May 8		Online
		141	40	\$549	Feb 28 – Apr 10	TR 6 – 9 pm	Main

MAIN CAMPUS: 2500 UNIVERSITY DRIVE NW DOWNTOWN CAMPUS: 906 8 AVENUE SW

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COURSE NAME	NUMBER	SEC	HRS	FEE	DATES	DAY AND TIME	LOCATION
Human Resource Management	BMC 165	070	40	\$549	Jan 24 – Apr 24		Online
		071	40	\$549	Jan 26 – Apr 19	R 6 – 9 pm	Main
HR Perspectives on Work-Life Balance	BMC 286	005	30	\$449	Feb 14 – Apr 24		Online
International Human Resource Management	BMC 177	005	20	\$399	Feb 28 – Apr 17		Online
Interviewing Techniques	BMC 105	012	30	\$449	Feb 16 – Apr 19	R 6 – 9 pm	Downtown
IT Management Practices	BMC 240	007	40	\$549	Jan 26 – Apr 19	R 6 – 9 pm	Blended
Labour Relations	BMC 156	013	30	\$449	Feb 1 – Apr 4	W 6 – 9 pm	Downtown
Leadership Fundamentals	BMC 174	031	40	\$549	Jan 24 – Apr 24		Online
Leadership in Project Management	BMC 290	005	40	\$745	Jan 23 – Apr 30	M 6 – 9 pm	Downtown
Learning Online	BMC 152	151	10	\$169	Jan 10 – 31		Online
		152	10	\$169	Jan 10 – 31		Online
		153	10	\$169	Jan 10 – 31		Online
		154	10	\$169	Jan 17 – Feb 7		Online
		155	10	\$169	Jan 17 – Feb 7		Online
		156	10	\$169	Jan 24 – Feb 14		Online
		157	10	\$169	Jan 31 – Feb 21		Online
		158	10	\$169	Feb 7 – 28		Online
		159	10	\$169	Feb 14 – Mar 6		Online
		160	10	\$169	Mar 6 – 27		Online
		161	10	\$169	Mar 20 – Apr 10		Online
		162	10	\$169	Apr 3 – 24		Online
		163	10	\$169	Apr 17 – May 8		Online
Management Communications	BMC 206	077	40	\$549	Jan 24 – Apr 24		Online
		078	40	\$549	Mar 24 – Apr 28	S 8:30 am – 4:30 pm	Downtown
Mediating Workplace Disputes	BMC 288	004	20	\$399	Mar 17 – 31	S 8:30 am – 4:30 pm	Downtown
Performance Management and Training	BMC 166	021	40	\$549	Jan 24 – Apr 17	T 6 – 9 pm	Downtown
Performance Measures for Organizations	BMC 150	014	20	\$399	Feb 11 – Mar 10	S 8:30 am – 4:30 pm	Downtown
Project Management: Level I - Condensed	BMC 299	004	40	\$745	Feb 2-4 & 10-11	RFS 8:30 am – 4:30 pm	Downtown
Project Management: Level I	BMC 299	003	40	\$745	Jan 24 – Apr 17	T 6 – 9 pm	Downtown
Project Management: Level II	BMC 266	012	40	\$745	Jan 25 – Apr 18	W 6 – 9 pm	Main
Recruitment and Selection	BMC 178	036	30	\$449	Jan 26 – Mar 29	R 6 – 9 pm	Downtown
Risk Assessment	BMC 100	015	40	\$549	Jan 23 – Apr 30	M 6 – 9 pm	Main
Risk Control	BMC 158	016	40	\$549	Jan 23 – Apr 30	M 6 – 9 pm	Main
Risk Financing	BMC 182	015	40	\$549	Jan 25 – Apr 18	W 6 – 9 pm	Downtown
Social Media Essentials	BMC 312	001	15	\$339	Mar 17 – 31	S 9:30 – 3:30 pm	Downtown
Strategic Planning	BMC 161	016	40	\$549	Jan 24 – Apr 24		Online
Succession Planning for the 21st Century	BMC 287	004	20	\$399	Mar 5 – Apr 23	M 6 – 9 pm	Downtown

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SPRING 2012

COURSE NAME	NUMBER	SEC	HRS	FEE	DATES	DAY AND TIME	LOCATION
Business Management	BMC 205	160	40	\$549	May 1 – Jun 12	TR 6 – 9 pm	Downtown
		161	40	\$549	May 1 – Jul 10		Online
Coaching: Inspiring Excellence in Others	BMC 106	006	15	\$339	Apr 14 – Apr 21	S 8:30 am – 4:30 pm	Downtown
Communication Strategies for Leading Groups	BMC 214	009	20	\$399	Jun 7 – 28	TR 6 – 9 pm	Main
Compensation: Design and Practice	BMC 198	027	30	\$449	May 8 – Jun 26		Online
Conflict Management	BMC 212	054	20	\$399	May 28 – Jun 18	MW 6 – 9 pm	Downtown
Corporate Event Planning	BMC 292	004	20	\$399	May 5 – 26	S 8:30 – 3:30 pm	Downtown
Creating Extraordinary Organizations: HR's Role	BMC 207	012	20	\$399	May 8 – Jun 12	T 6 – 9 pm	Downtown, Blended
Customer Service Excellence	BMC 185	011	15	\$339	June 2 – 9	S 8:30 – 3:30 pm	Downtown
Employee Benefits	BMC 230	024	30	\$449	Jun 4 – 7	MTWR 8:30 am – 4:30 pm	Downtown, Blended
Health and Safety Management Systems: The Basics	BMC 104	016	30	\$519	May 7 – Jun 11	MW 6 – 9 pm	Downtown
Human Behavior in Organizations	BMC 172	142	40	\$549	Jun 4 – 8	MTWRF 8:30 am – 4:30 pm	Downtown
Human Resource Management	BMC 165	072	40	\$549	May 8 – Jun 26	TR 6 – 9 pm	Downtown
Human Resource Information Management	BMC 208	010	15	\$399	May 8 – Jun 5		Online
Integrated Marketing and Communications	BMC 293	003	20	\$339	May 1 – Jun 12	T 6 – 9 pm	Downtown
Leadership in Project Management	BMC 290	006	40	\$745	Jun 7 – 23	RFS 8:30 am – 4:30 pm	Downtown
Learning Online	BMC 152	164	10	\$169	May 1 – 22		Online
		165	10	\$169	May 8 – 29		Online
		166	10	\$169	May 29 – Jun 19		Online
		167	10	\$169	Jun 5 – 26		Online
Management Communications	BMC 206	079	40	\$549	May 1 – Jul 10		Online
Mental Mastery	BMC 163	012	30	\$449	May 23 – Jun 25	MW 6 – 9 pm	Downtown
Metrics and Measurement	BMC 313	001	20	399	May 2 – Jun 13	W 6 – 9 pm	Downtown
Performance Improvement Through Appraisal	BMC 176	016	20	\$399	May 8 – Jun 12		Online
Performance Measures for Organizations	BMC 150	015	20	\$399	May 8 – Jun 12		Online
PMP Exam Prep	BMC 308	001	40	\$745	Jun 8 – 9	FS 8:30 am – 4:30 pm	Downtown
					Jun 21 – 23	RFS 8:30 am – 4:30 pm	
Procurement and Contract Management	BMC 301	001	15	\$585	May 14 – 15	MT 8:30 am – 4:30 pm	Downtown
Project Management: Level II – Condensed	BMC 266	013	40	\$745	Apr 19 – 21	RFS 8:30 am – 4:30 pm	Downtown
					May 4 – 5	FS 8:30 am – 4:30 pm	
Project Quality Management	BMC 300	001	15	\$585	May 10 – 11	RF 8:30 am – 4:30 pm	Downtown

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SPRING 2012

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Recruitment and Selection	BMC 178	037	30	\$449	May 29 – Jun 28	TR 6 – 9 pm	Main
Social Media Strategies	BMC 314	001	15	\$339	May 7 – Jun 11	M 6 – 9 pm	Downtown
Tools for Training	BMC 134	011	20	\$399	May 7 – 30	MW 6 – 9 pm	Downtown

SUMMER 2012

COURSE NAME	NUMBER	SEC	HRS	FEE	DATES	DAY AND TIME	LOCATION
Brains, Beliefs and Behaviours in Business	BMC 146	015	15	\$399	Jul 16 – 17	MT 8 am – 4:30 pm	Downtown
Business Management	BMC 205	162	40	\$549	Jun 19 – Aug 28		Online
Communicate to Influence and Persuade	BMC 241	004	20	\$399	Jul 26 – 28	RFS 8 am – 4:30 pm	Downtown
Communicate Interculturally	BMC 273	006	20	\$399	Jul 3 – 5	TWR 8 am – 4:30 pm	Downtown
Conflict Management	BMC 212	055	20	\$399	Jul 24 – Aug 21		Online
Emotional Intelligence: The Leaders's Advantage	BMC 115	020	15	\$399	Jul 18 – 19	WR 8 am – 4:30 pm	Downtown
Employee Relations: Building a Positive Workplace	BMC 175	011	20	\$399	Jul 23 – Aug 15	MWF 8:30 am – 4:30 pm	Downtown
Human Behavior in Organizations	BMC 172	143	40	\$549	Jun 19 – Aug 28		Online
Human Resource Management	BMC 165	073	40	\$549	Jul 10 – Aug 21		Online
Leadership Fundamentals	BMC 174	032	40	\$549	Aug 13 – 17	MTWRF 8:30 am – 4:30 pm	Downtown
Learning Online	BMC 152	168	10	\$169	Aug 7 – 28		Online
		169	10	\$169	Aug 7 – 28		Online
		170	10	\$169	Aug 14 – Sep 4		Online
		171	10	\$169	Aug 14 – Sep 4		Online
		172	10	\$169	Aug 21 – Sep 11		Online
		173	10	\$169	Aug 21 – Sep 11		Online
Management Communications	BMC 206	080	40	\$549	Jun 19 – Aug 28		Online
		081	40	\$549	Jul 16 – 20	MTWRF 8:30 am – 4:30 pm	Downtown
Performance Improvement Through Appraisal	BMC 176	016	20	\$399	Aug 13 – 17	MWF 8:30 am – 4:30 pm	Downtown
Project Management: HR and Communication	BMC 302	001	15	\$585	Jul 19 – 20	RF 8:30 am – 4:30 pm	Downtown
Recruitment and Selection	BMC 178	038	30	\$449	Aug 13 – 16	MTWR	Downtown
Spiritual Intelligence: Changing How We Work	BMC 184	009	15	\$399	Jul 4 – 5	WR 8 am – 4:30 pm	Downtown
Succession Planning for the 21st Century	BMC 287	005	20	\$399	Jul 25 – 27	WRF	Downtown

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